



## Timmins Native Friendship Centre EMPLOYMENT OPPORTUNITY Apatisiwin Employment Counsellor

The Timmins Native Friendship Centre (TNFC) is an award winning Friendship Centre in Ontario and Canada. The TNFC provides services and programs to support the cultural heritage of Indigenous peoples and assist in their inclusion and participation in urban life. We strive to improve the quality of life for urban Indigenous peoples living in the Timmins area by providing intervention, direct services, advocacy and support in the areas of health, education, employment and training, culture, recreation and social services.

If you are ready to work in our fast paced environment in the capacity of **Apatisiwin Employment Counsellor** submit your resume today!

### **Responsibilities**

The Apatisiwin Employment Counsellor will ensure the effective delivery of the Apatisiwin program such that urban Indigenous direct-service users gain education, experience, and skills to achieve and maintain meaningful employment. The Apatisiwin Employment Counsellor will work to identify eligible direct-service users and determine the supports needed to address employment barriers through direct-service user assessments and the development of an action plan. This position will have responsibility in four areas:

- Career Preparation, including guidance and career education, career counselling
- Partnership
- Job and Education Placement
- On-the-Job Supports and Retention

### **Qualifications**

- Post-secondary degree or diploma in Indigenous Community and Social Development, Employment & Training Management or Social Service Work;
- Must possess skills and experience in presenting educational workshops and facilitating groups;
- To be knowledgeable of and to work with community agencies and referral sources;
- Excellent interpersonal skills with staff and community members;
- Ability to speak Cree and/or Ojibway an asset;
- Willingness to work flexible hours;
- First Aid/CPR, Food Handler's Certificate, and WHMIS;
- Strong knowledge and awareness of Indigenous culture and history, with particular emphasis on the impacts of trauma, family violence, Indigenous youth engagement and community outreach;
- Knowledge of the Friendship Centre movement, its aims and objectives;
- Ability to provide a clear Criminal Reference Check and Vulnerable Persons Check; and
- Must be licensed to drive a motor vehicle, insured to do so in the Province of Ontario and have access to a safe and reliable vehicle.

*The TNFC is committed to an inclusive, barrier-free selection process. If contacted regarding this competition, please advise the interview coordinator of accommodation measures you may require during our selection process. Information received relating to accommodation needs of applicants will be addressed confidentially.*

**\*Three (3) employment references will be required at the time of the interview \***

<b>Contact Information</b>			
If you are interested in qualifying in this role, please send your resume and cover letter to:			
Timmins Native Friendship Centre 179 Kirby Avenue, Timmins, ON P4N 1K1 Website: <a href="http://www.tnfc.ca">www.tnfc.ca</a>		Mickayla Bird, Executive Director Fax: (705) 268-6266 Email: <a href="mailto:hr@tnfc.ca">hr@tnfc.ca</a>	
A Full Job Description is available with Reception at <a href="mailto:reception@tnfc.ca">reception@tnfc.ca</a> .			
<b>Date Posted:</b>	<b>July 6, 2021</b>	<b>Posting Deadline:</b>	<b>Until Position Filled</b>