



Timmins Native Friendship Centre EMPLOYMENT OPPORTUNITY Cultural Resource Coordinator

The Timmins Native Friendship Centre (TNFC) is an award winning Friendship Centre in Ontario and Canada. The TNFC provides services and programs to support the cultural heritage of Indigenous peoples and assist in their inclusion and participation in urban life. We strive to improve the quality of life for urban Indigenous peoples living in the Timmins area by providing intervention, direct services, advocacy and support in the areas of health, education, employment and training, culture, recreation and social services.

If you are ready to work in our fast paced environment in the capacity of **Cultural Resource Coordinator** submit your resume today!

Responsibilities

The Cultural Resource Coordinator will support wellness promotion, healing, and reconciliation through facilitating an increased access to culture for urban indigenous children, youth, and families to reduce violence, reduce Indigenous children involvement with the child welfare system, and improve the overall health of communities.

Qualifications

- A post-secondary education in Indigenous studies and/or combination of an equivalent and relevant education.
- Strong Knowledge and awareness of Indigenous culture and history, with particular emphasis on family violence, child welfare, the impacts of trauma, Indigenous youth engagement and community outreach.
- Knowledge and experience working with urban Indigenous children, youth and their families in a healing and reconciliation capacity.
- Exceptional knowledge of Indigenous historical and contemporary issues
- Must possess skills and experience in presenting educational workshops and facilitating groups.
- Minimum of 5 years of demonstrated and related work experience within an Indigenous organization or community.
- Excellent organizational skills, ability to prioritize competing work demands to ensure effective, efficient and timely application of resources and services.
- Ability to speak Cree and/or Ojibway an asset.
- Willingness to work flexible hours.
- First Aid/CPR, Food Handler's Certificate, and WHMIS.
- Knowledge of the Friendship Centre movement, its aims and objectives.
- Ability to provide a clear Criminal Reference Check and Vulnerable Persons Check.
- Must be licensed to drive a motor vehicle, insured to do so in the Province of Ontario and have access to a safe and reliable vehicle.
- Proof of COVID-19 Vaccination Mandatory

The TNFC is committed to an inclusive, barrier-free selection process. If contacted regarding this competition, please advise the interview coordinator of accommodation measures you may require during our selection process. Information received relating to accommodation needs of applicants will be addressed confidentially.

*** 3 employment references will be required at the time of the interview ***

Contact Information

If you are interested in qualifying in this role, please send your resume and cover letter to:

Timmins Native Friendship Centre
179 Kirby Avenue, Timmins, ON P4N 1K1
Website: www.tnfc.ca

Mickayla Bird, Executive Director
Fax: (705) 268-6266
Email: hr@tnfc.ca

A Full Job Description is available with Reception at reception@tnfc.ca.

Date Posted: January 9, 2023

Posting Deadline: 12:00pm on January 23, 2023